

**REGULAR MEETING MINUTES**  
**HOUGHTON TOWNSHIP BOARD**

**Monday, May 18, 2020**

**Houghton Township Community Building**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Supervisor Mel Jones called the regular meeting to order at 6 p.m.

The Board and those in attendance recited the Pledge of Allegiance

**MEMBERS PRESENT:** Supervisor Mel Jones, Clerk Carol Jones, Treasurer Mary Long, and Trustee Kathy McEvers

**MEMBERS ABSENT:** Trustee Jack Treganowan

**GUEST PRESENT:** Stephanie Tepkasetkul

**CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA**

- Approve minutes of April 11, 2020 regular meeting
- Accept financial reports – treasurer and clerk
- Approve payment of bills for all funds – General Fund (ch #5144 - 5159: \$5046.70)  
Water Fund (ch #1507 – 1514: \$2784.32) Park Fund (Ch #1007 – 1008: \$4925.00)
- Adopt agenda for tonight’s meeting

Motion by McEvers, seconded by Long, to approve the consent agenda. Motion passed unanimously.

**WATER DEPARTMENT REPORT** – The water leak noted in the April minutes has been fixed.

**OLD BUSINESS –**

- ❖ Pavilion update –Report from Dan Steck on progress of Pavilion was read. Motion by Mel, seconded by Kathy, that Chris Raasio be hired as contractor for the construction of the pavilion. Motion passed unanimously.
- ❖ A work day to review the proposed Township Square Park Ordinance and the Township Credit Card Use Policy set for Monday, June 1 at 4 p.m.
- ❖ Placement of Dumpster – Board and guests discussed placing the dumpster in an area of the Deer Park, near the site where a picnic table is set back in the woods. Waste Management will be contacted to make sure the site is accessible.

**NEW BUSINESS –**

- ❖ Motion by Mel, seconded by Kathy, that Dave Schumacher be hired as assistant Water System Operator, with a salary of \$15 per hour. Motion passed unanimously.
- ❖ Recent dumpster violation has been addressed.
- ❖ The annual Village Music Camp for 2020 has been cancelled due to Covid-19.
- ❖ Motion by Mary, seconded by Mel, that the township playground and restrooms be opened to the public. Motion passed unanimously.
- ❖ It was reported that all area museums and history sites will remain closed this summer, and all programs cancelled.
- ❖ The PHFoundation grant has been approved, and the monies will be available soon.
- ❖ Treasurerer Mary Long authorized to let the Superior National Bank CD roll over.
- ❖ Motion by Mel, seconded by Mary, to authorize Carol to order the new MTA book outlining board member duties and responsibilities. Motion passed unanimously.

Meeting adjourned at 7:10 p.m.

Next regular meeting – Monday, June 15, 2020 at 6 p.m.

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Carol Jones, Clerk  
Houghton Township

**CERTIFICATION**

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 11<sup>th</sup> day of May, 2020.

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Carol Jones, Clerk, Houghton Township Clerk