

**SPECIAL MEETING MINUTES**  
**HOUGHTON TOWNSHIP BOARD**

**Monday, October 12, 2020**

**Houghton Township Community Building**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Treasurer Mary Long called the regular meeting to order at 6:01 p.m.

The Board and those in attendance recited the Pledge of Allegiance

**MEMBERS PRESENT:** Treasurer Mary Long and Trustees Kathy McEvers and Jack Treganowan

**GUESTS PRESENT:** Stephanie Tepkasetkul, Tom and Elaine Hall, Marjie Marshall, Dave Schumacher, Steve and Linda Kline, John and Sharon Deal, Carol Treganowan, Mel and Carol Jones, and Susan Sanford; attorney Rodger Kershner attended by phone conference.

**SPECIAL MEETING BUSINESS:**

- Motion by Kathy, seconded by Jack to appoint Mary Long to be the moderator for the meeting. McEvers: aye, Long: aye Treganowan: aye
- Motion by Kathy, seconded by Long, to accept the resignation of Mel Jones as supervisor as of Sept. 11, 2020. Motion passed unanimously.
- Motion by Kathy, seconded by Long, to accept the resignation of Carol Jones as clerk as of Sept. 11, 2020. Motion passed unanimously.
- Motion by Mary, seconded by Jack, to appoint Deputy clerk Carol Treganowan to fill out the term as clerk. Motion passed unanimously.
- Carol Treganowan appointed Carol Jones to be the deputy clerk.

**CONSENT AGENDA APPROVAL**

- Approve minutes of September 16th , 2020 regular meeting.
- Accept financial reports – treasurer and clerk
- Approve payment of bills for all funds – General Fund (Ch #5232 - 5246: \$5987.51)  
Water Fund (Ch #1542 - 1547: \$2086.32) Park Fund - No activity  
Cemetery Fund (Ch#1134 : \$97.52) Bridge Fund - No activity
- Adopt agenda for tonight's meeting

Motion by Kathy, seconded by Mary, to approve the consent agenda. Motion passed unanimously.

**AUDITOR REPORT** – Township auditor Susan Sanford distributed the audit reports for the fiscal year ending March 31, 2020, and reviewed with the board the procedure for paying bills.

**COMPENSATION FOR CLERK AND DEPUTY CLERK** – Clerk Carol Treganowan requested that her compensation be reduced as her duties have been reduced. Resolution offered by Kathy, supported by Mary, that Deputy clerk Carol Jones will be paid \$525 per month. Roll call vote: Jack – aye, Mary –aye, Kathy – aye. Resolution adopted.

Resolution offered by Mary, supported by Kathy, that Clerk Carol Treganowan will be paid \$15 per hour.

Roll call vote: Jack: aye, Mary: aye, Kathy aye. Resolution adopted.

**WATER DEPARTMENT REPORT** – Mel Jones will continue as the Water Department Superintendent

**OLD BUSINESS –**

- ❖ Pavilion update –Construction progress is slower than anticipated, but the pavilion should be completed before winter.
- ❖ Mel stated that all the materials for the dog run will be purchased by the next meeting. The deadline for expenditures for this grant funded project is December 30, 2020.
- ❖ Motion by Kathy, seconded by Mary, to table consideration of the proposed Township Square Park Ordinance. Motion passed unanimously.

**PUBLIC COMMENT:**

- Elaine Hall noted that Houghton Township will not be participating in the Copper Dog event this year due to Covid.

Motion by Kathy, seconded by Mary, to cancel the regular meeting scheduled for October 19<sup>th</sup>, 2020. Motion passed unanimously.

Meeting adjourned at 6:30 p.m.

Next regular meeting – Monday, November 16<sup>th</sup> , 2020 at 6 p.m.

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Carol Jones, Houghton Township Deputy Clerk

CERTIFICATION

I, the undersigned, Carol Jones, Deputy Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 12th day of October, 2020.

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Carol Jones, Houghton Township Deputy Clerk