

**REGULAR MEETING MINUTES**  
**HOUGHTON TOWNSHIP BOARD**  
**MONDAY, MAY 21, 2018**  
**HOUGHTON TOWNSHIP COMMUNITY BUILDING**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

CLERK CAROL JONES CALLED THE REGULAR MEETING TO ORDER AT 6 P.M.

THE BOARD AND THOSE IN ATTENDANCE RECITED THE PLEDGE OF ALLEGIANCE.

**MEMBERS PRESENT:** CLERK CAROL JONES, TREASURER MARY LONG, AND TRUSTEES KATHY McEVERS AND JACK TREGANOWAN

**MEMBER ABSENT :** SHARI CHASE

**GUESTS PRESENT:** SALLEE OLSON, CAROL TREGANOWAN, SHARON DEAL, STEPHANIE TEPKASETKUL, MIKE LAMOTTE, MARIANNE BARKER, WALTER BARKER, RAY CHASE, RODGER KERSHNER, JAMIE ROBERTSON, DAN STECK, TOM HALL, DAVE SCHUMACKER, MEL JONES, AND JIM HUOVINEN

**A LETTER OF RESIGNATION** FROM SHARI CHASE, SUPERVISOR, WAS READ BY RAY CHASE. HER RESIGNATION WILL BE EFFECTIVE MAY 31, 2018.

MOTION BY TREGANOWAN, SECONDED BY LONG, TO ACCEPT THE LETTER OF RESIGNATION FROM SHARI CHASE. MOTION PASSED UNANIMOUSLY.

**CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA**

- APPROVE MINUTES OF APRIL 23, 2018 REGULAR MEETING
- ACCEPT FINANCIAL REPORTS – TREASURER AND CLERK
- APPROVE PAYMENT OF BILLS FOR ALL FUNDS – GENERAL FUND (CH #4746 - 4760 - \$3431.12)
- WATER DEPARTMENT (CH # - 1375 - 1379 - \$597.42)
- CEMETERY – (CHECK # 1106 - \$131.59)
- ADOPT AGENDA FOR TONIGHT’S MEETING WITH ADDITION OF ACCEPTANCE OF LETTER OF RESIGNATION.

MOTION BY TREGANOWAN, SECONDED BY LONG, TO APPROVE THE CONSENT AGENDA. MOTION PASSED UNANIMOUSLY.

**ASSESSOR’S REPORT** – BOARD DISCUSSED THE MATTER OF TAX EXEMPT STATUS FOR DEER PARK, BROUGHT TO OUR ATTENTION BY ED COLE, OWNER OF THE PROPERTY. THE MATTER WILL BE REVIEWED FURTHER BY THE TOWNSHIP ATTORNEY RODGER KERSHNER AND ASSESSOR JOHN BOTTO.

**PUBLIC COMMENT** – BOARD AND GUESTS DISCUSSED VARIOUS CONCERNS ABOUT DEER PARK.

**WATER DEPARTMENT** – MEL WILL NOTIFY THE COMMUNITY WHEN PLANS TO FLUSH THE WATER SYSTEM. THE NEXT FLUSH WILL BE SOMETIME IN THE FALL.

**OLD BUSINESS –**

- A CEMETERY DOCUMENT WORK SESSION SCHEDULED FOR MONDAY, JUNE 11, AT 6 P.M.
- THE NEW MAIL RECEPTACLE WILL BE INSTALLED BY JACK AND DAVE, WITH PLACEMENT POSITION ADVISED BY MARY AND CAROL
- AFTER THE PARK PRESENTATION BY DAN STECK, THERE WAS DISCUSSION, AND A COMMENT SHEET WAS GIVEN TO ALL IN ATTENDANCE TO FURTHER EXPRESS THEIR IDEAS AND CONCERNS.
- DAVE AND MEL – THEIR SUGGESTION IS TO REMOVE THE CURRENT BERM COMPLETELY, AND CONSTRUCT ANOTHER RAMP WITH A RAILING. THEY WILL CONTINUE TO WORK ON THE DETAILS OF THE PLAN ALONG WITH COSTS.

**NEW BUSINESS –**

- CRACK/SEAL REPAIR – PLANS ARE IN PLACE TO DO 4 STREETS THIS SUMMER
- DEER PARK – THE TOWNSHIP WILL LEAVE THE TRASH RECEPTACLES IN PLACE.
- MOTION BY McEVERS, SECONDED BY TREGANOWAN, AUTHORIZING DAVE SCHUMAKER TO SPEND UP TO \$200 FOR LOPPERS AND A LEAF BLOWER. MOTION PASSED UNANIMOUSLY.
- MOTION BY LONG, SECONDED BY TREGANOWAN, TO AUTHORIZE THE PURCHASE OF REPAIR PARTS FOR THE OVERHEAD GARAGE DOOR, UP TO \$75. MOTION PASSED UNANIMOUSLY.
- MOTION BY McEVERS, SECONDED BY JONES, AUTHORIZING TREASURER LONG TO INVEST THE CD AT THE 24 MONTH RATE. MOTION PASSED UNANIMOUSLY.

MEETING ADJOURNED AT 7:48 P.M. NEXT REGULAR MEETING – MONDAY, JUNE 18, 2018 AT 6 P.M.

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CAROL JONES, CLERK HOUGHTON TOWNSHIP

**-CERTIFICATION-**

I, THE UNDERSIGNED, CAROL JONES, THE DULY QUALIFIED AND ELECTED CLERK FOR THE TOWNSHIP OF HOUGHTON, KEWEENAW COUNTY, MICHIGAN, DO CERTIFY THAT THE FOREGOING IS A TRUE AND COMPLETE COPY OF THE CERTAIN PROCEEDINGS TAKEN BY THE TOWNSHIP BOARD OF SAID TOWNSHIP AT A REGULAR BOARD MEETING HELD ON THE 21<sup>ST</sup> OF MAY, 2018.

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CAROL JONES, CLERK, HOUGHTON TOWNSHIP