

REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD

Monday, January 17th, 2022

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Clerk Marjie Marshall called the regular meeting to order at 6:00 p.m.

The Board and those in attendance recited the Pledge of Allegiance

MEMBERS PRESENT: Treasurer Mary Long, Clerk Marjie Marshall, Trustee Kathy Harri-McEvers.

ABSENT: Supervisor Jim Vivian

GUEST PRESENT: Mark Bonenfant, Tom and Elaine Hall, Dave Schumacher, Leslie Fischer.

APPOINT MEETING MODERATOR: Motion by Mary, seconded by Kathy for Marjie to moderate the meeting. Motion passed unanimously.

CONSENT AGENDA APPROVAL:

- Motion by Kathy, seconded by Mary to approve minutes of December 20th, 2021 Regular Meeting. Motion passed unanimously.
- Motion by Kathy, seconded by Marjie to accept Treasures Report. Motion passed unanimously.
- Motion by Kathy, seconded by Mary to approve Payment of Bills. Motion passed unanimously.
 - General Fund: Check # 5502 to Verizon for \$29.33, #5503 to IRS for \$1048.46, #5504 to IRS for \$1119.82, #5505 to Jim Vivian for \$129.29, #5506 to Kathy Harri-McEvers for \$78.50, #5507 to Marjie Marshall for \$766.50, #5508 to Mark Bonenfant for \$184.70, #5509 to Mary Long for \$582.83, #5510 to Sara Huuki for \$184.70, #5511 to Dave Schumacher for \$166.23, #5512 to UPPCO for \$481.52, #5513 to UPPCO for \$182.80, #5514 to Phoenix Store for \$224.90, #5515 to Jim's Septic for \$340.00. (Total \$5,519.58)
 - Water Fund: Check #1640 to IRS for \$196.98, #1641 to IRS for 109.58, #1642 to Mary Long for \$138.53, #1643 to Mel Jones for \$406.34. (Total \$851.43)
 - Cemetery Fund: #1149 to IRS for \$75.74, #1150 to IRS for \$71.16. (Total \$146.90)
 - Bridge Fund: No Activity
 - Park Fund: No Activity
- For a Final (Total \$6,517.91)

BUDGET AMENDMENTS:

- Motion by Mary, seconded by Kathy, to increase General Fund Accounting Professional Services by \$50.00. Motion passed unanimously.
- Motion by Kathy, seconded by Mary, to increase the Pavilion Fund FICA by \$123.00. Motion passed unanimously.
- Motion by Kathy, seconded by Mary, to increase the Cemetery Fund FICA by \$5.00. Motion passed unanimously.

NEW BUSINESS:

- Assessor BOR: Motion by Kathy, seconded by Mary, to accept Mike Duden's letter of resignation. Motion passed unanimously.
 - Motion by Mary, seconded by Kathy, to appoint Jim Houvanen to the BOR and Dave Schumacher as BOR alternate, to fill the term ending 12/31/2022. Motion passed unanimously.
 - Motion by Kathy, seconded by Mary, to enroll members of the BOR in the required training being held in February and remit payment for the training. Motion passed unanimously.
 - Motion by Mary, seconded by Kathy to approve the BOR meeting dates as follows: Organizational Meeting, March 8th at 11:00a, BOR meetings March 15th from 3:00p-9:00p. and March 16th from 9:00a-3:00p. Motion passed unanimously.
- Trustee Vacancy. The passing of Carol Treganowan left a vacancy on the board. Tom Hall said he will give it some thought and get back to the Board soon.

DEPARTMENT REPORTS:

- Assessing – Nothing to report
- Water Department – Mel was not in attendance but let Marjie know via email that the water test from 1/12 came back negative so he can remove the chlorinator and go back to normal operations.
- Cemetery – Marjie Marshall: Nothing to report
- Elections – Marjie Marshall: Nothing to report
- General Maintenance – Dave Schumacher: Nothing to report.
- Parks – Dan Steck: Nothing to report.

UNFINISHED BUSINESS:

- Cemetery Memorial- Tabled until June

PUBLIC COMMENT:

Tom Hall advised that he is still willing to do a walkthrough of the cemetery with Marjie, Dave, and Jim Vivian. We agreed tentatively to June.

Meeting adjourned at 6:16 p.m.

Next regular meeting – February 21st, 2022 at 6:00 p.m.

Houghton Township

CERTIFICATION

I, the undersigned, Marjie Marshall, the appointed Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 19th day of July, 2021.

Marjie Marshall, Clerk, Houghton Township