

**REGULAR MEETING MINUTES**  
**HOUGHTON TOWNSHIP BOARD**

**Monday, January 20, 2020**

**Houghton Township Community Building**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Supervisor Mel Jones called the regular meeting to order at 6 p.m.

The Board and those in attendance recited the Pledge of Allegiance

**MEMBERS PRESENT:** Supervisor Mel Jones, Clerk Carol Jones, Treasurer Mary Long, and Trustee Kathy McEvers

**MEMBERS ABSENT:** Trustee Jack Treganowan

**GUESTS PRESENT:** Dan Steck, Stephanie Tepkasetkul, David Schumacher, Tom and Elaine Hall, Jim Vivian, Mark Bonenfant, Jim Huovinen and Jake Putala

**CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA**

- Approve minutes of December 16, 2019 regular meeting
- Accept financial reports – treasurer and clerk
- Approve payment of bills for all funds – General Fund (ch #5076 - 5097: \$6016.32)  
Water Fund (ch #1485 – 1489: \$700.44) Cemetery Fund (#1126 - \$11.48)  
Park Fund – (#1005 - \$12,000)
- Adopt agenda for tonight’s meeting

Motion by Long, seconded by McEvers, to approve the consent agenda. Motion passed unanimously.

**BUDGET** –motion by McEvers, seconded by Long, to increase General Fund line item 215702, Clerk’s Office Wages, by \$50, from \$6300 to \$6350. Motion passed unanimously.

**ASSESSOR/BOARD OF REVIEW** – The following dates were set for the 2020 Board of Review meetings:

Tuesday, March 3 @ 9 a.m. – Organizational Meeting

Monday, March 9 @ 9 a.m. – 3 p.m. – Meeting with residents

Thursday, March 12 @ 3 p.m. – 9 p.m. – Meeting with residents

**WATER DEPARTMENT REPORT** – Mel met with Mark Hoff of the P.S. Kortens Company, which sells and installs instruments and controls for water systems. The cost of a control to monitor the water level in the shaft at the pumphouse could be as high as \$5000. A decision whether or not to purchase will be made at the next board meeting.

**OLD BUSINESS –**

- ❖ Township Square Park : Permit to build may require expensive engineer signing; a grant letter has been submitted to the Portage Health Foundation; updated model of the pavilion reviewed.
- ❖ Draft of Park Ordinance distributed, to be considered at the February meeting.
- ❖ Beach Lot Exchange: It has been suggested that Eagle Inns be provided a deed to 47 feet of lot 4 prior to resolution of the issue. Keweenaw County Commissioner Don Pische is conferring with County Attorney Charles Miller. Further discussion will be held at the February meeting.
- ❖ In February, the Board will consider adoption of a resolution to secure a credit card for Houghton Township.
- ❖ Dave Schumacher authorized to get the township snowblower fixed.

**NEW BUSINESS –**

- ❖ Board will look into whether a public hearing is required for adoption of the ORV Ordinance.
- ❖ Board advised that the ‘rainy day’ rental of the town hall for a June 14 event cannot be confirmed, without it being paid for rental. Also, the public beach cannot be guaranteed as it open to the public
- ❖ Motion by Mel Jones, seconded by McEvers that a rental agreement be signed for the Copper Dog event, but there will be no rental charged as it is a community event.

Meeting adjourned at 6:56 p.m.

Next regular meeting – Monday, February 10, 2020 at 6 p.m.

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Carol Jones, Clerk  
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 20<sup>th</sup> day of January 2020.

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Carol Jones, Clerk, Houghton Township Clerk