

**REGULAR MEETING MINUTES**  
**HOUGHTON TOWNSHIP BOARD**

**Monday, June 15, 2020**

**Houghton Township Community Building**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Supervisor Mel Jones called the regular meeting to order at 6 p.m.

The Board and those in attendance recited the Pledge of Allegiance

**MEMBERS PRESENT:** Supervisor Mel Jones, Clerk Carol Jones, Treasurer Mary Long, and Trustee Kathy McEvers

**MEMBERS ABSENT:** Trustee Jack Treganowan

**GUEST PRESENT:** Stephanie Tepkasetkul, Jim Vivian, Mark Bonenfant, John and Sharon Deal, Gary Erickson, Jim Rovano, Tom Hall and Dan Steck

**CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA**

- Approve minutes of May 18, 2020 regular meeting
- Accept financial reports – treasurer and clerk
- Approve payment of bills for all funds – General Fund (ch #5160 - 5174: \$8825.88)  
Water Fund (ch #1515 – 1520: \$881.14) Park Fund (Ch #1010 – 1011: \$26,777.30)  
Cemetery Fund (Ch#1127,1130 : 242.21)
- Adopt agenda for tonight's meeting

Motion by McEvers, seconded by Long, to approve the consent agenda. Motion passed unanimously.

**ASSESSOR/BOARD OF REVIEW** – Mark reported that starting in 2022, each county will have someone designated as head assessor (who must be at least a level 3) over the individual assessors.

**WATER DEPARTMENT REPORT** – Bill Siler has been contacted to fix the buffalo box at Ken and Kathy Johnson's.

**OLD BUSINESS –**

- ❖ Pavilion update –Dan Steck has received estimates for the cost of both the pavilion (from Chris Raasio) and picnic and walkway area ( from Hendrickson)
- ❖ A work day to review the proposed Township Square Park Ordinance set for Mon., June 22 at 1 p.m.
- ❖ Placement of Dumpster – A letter from Kathy Johnson was shared with the board, and a letter from Gary Bays was read regarding placement of dumpster at the edge of Deer Park. Both were in opposition to placing it there. The dumpster will be left where it is, across the street from the hall. It was decided that surveillance cameras should be placed to monitor the dumpster across from the hall and the dumpsters at Deer Park. Mel will present a proposal at the July meeting.

**NEW BUSINESS –**

- ❖ Motion by Mel, seconded by Kathy, to approve the contract to build the pavilion negotiated by Dan Steck, between the township and Raasio Construction, for a total of \$88,341.00 [to be paid out of the Park Fund](#), and to pay 30% down payment up front. Motion passed unanimously.
- ❖ Motion by Mel, seconded by Kathy, to approve the 2 estimates [to be paid out of the Park Fund](#), for excavation work from John Hendrickson: one for pathways (\$14,000), and the other for work on the pavilion and parking (\$16,200). Motion passed unanimously.
- ❖ A quote of \$4700 for supplies to build the handicapped ramp was received from McGann Lumber. The park grant allowed for \$5500 to be spent on the ramp.
- ❖ Motion by Mel, seconded by Mary, to approve up to \$5500 expenditure from the Park Fund to build the handicapped ramp. Motion passed unanimously.
- ❖ Motion by Mel, seconded Mary, to cancel the township credit card. Motion passed unanimously.
- ❖ Motion by Kathy, seconded by Mel, to authorize Carol to spend \$200 to do landscaping in front of the township building. Motion passed unanimously.
- ❖ Carol reported that the Blood drive was successful, and much appreciated by the agency.
- ❖ Motion by Kathy, seconded by Mary, to authorize Dave to purchase a new weed whacker costing up to \$200 from the Cemetery fund. Motion passed unanimously.

- ❖ Motion by Mary, seconded by Kathy, to approve the invasive weed removal project by KISMA, upon approval of our attorney, and to clarify that no chemicals be used. Motion passed unanimously.

**PUBLIC COMMENT:** Jim Vivian objected to grant money given to the Park Fund being used for the handicapped ramp.

Meeting adjourned at 7:00 p.m.

Next regular meeting – Monday, July 20, 2020 at 6 p.m.

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Carol Jones, Clerk  
Houghton Township

**CERTIFICATION**

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 15<sup>th</sup> day of June, 2020.

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Carol Jones, Clerk, Houghton Township Clerk