

**REGULAR MEETING MINUTES**  
**HOUGHTON TOWNSHIP BOARD**

**Monday, January 18<sup>th</sup>, 2021**

**Zoom Meeting**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Supervisor Jim Vivian called the regular meeting to order at 6:02 p.m.

The Board and those in attendance recited the Pledge of Allegiance

**MEMBERS PRESENT:** Supervisor Jim Vivian, Clerk Carol Treganowan, Treasurer Mary Long and Trustees Marjie Marshall and Kathy McEvers.

**GUEST PRESENT:** Mark Bonenfant, Steve Kline, Mel and Carol Jones, Rodger Kershner, Dan Steck, Stephanie Tepkasetkul, and Melissa Davis

**CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA**

- Approve minutes of December 21, 2020 regular meeting.
- Accept financial reports – treasurer and clerk
- Approve payment of bills for all funds – General Fund (Ch #5296 – 5313: \$4605.33)  
Water Fund (Ch #1565-1569: \$761.61) Park Fund (No activity)  
Cemetery Fund (No activity) Bridge Fund - (No activity)
- Adopt agenda for tonight's meeting
- Motion by Kathy, seconded by Carol, to approve the consent agenda. Motion passed unanimously.

**ASSESSOR/BOARD OF REVIEW**

- Motion by Marjie, second by Mary to approve the meeting dates of March 2 @ 11:00a (organizational), and March 8 @ 3p-9p (public), March 10 @ 9a-3p (public). Motion passed unanimously.
- Mark noted that these meetings will be held in person at the Township Hall.

**BUDGET AMMENDMENTS**

- Motion by Mary, seconded by Kathy, to increase the 751 Parks & Rec Line of the General Fund by \$135, from \$3650 to \$3785. Motion passed unanimously.
- Motion by Kathy, seconded by Carol, to increase the 191 Election Line of the General Fund by \$355, from \$2655 to \$3010. Motion passed unanimously.
- Motion by Carol, seconded by Kathy, to increase the Repairs and Maintenance of the Water Fund by \$10, from \$8400 to \$8410. Motion passed unanimously.
- Motion by Marjie, seconded by Kathy, to increase the Utilities Line by \$100, from \$900 to \$1000. Motion passed unanimously.

**OLD BUSINESS-**

- The Water Department Ordinance will be reviewed in January.
- Motion by Kathy, seconded by Carol, to forgive the \$30 maintenance fee for the Dyni residence, which has been demolished. Motion passed unanimously.
- Park Advisory Board will meet soon to discuss the proposed park ordinance, and to discuss day to day operations.
- Motion by Mary, seconded by Carol, to adopt ordinance #2021-1 granting UPPCO a Franchise Agreement to conduct business in Houghton Township, see attached. Motion passed unanimously.

**NEW BUSINESS –**

- The Board accepted the resignations of Marjie Marshall as Trustee, Carol Treganowan as Clerk, and Carol Jones as Deputy Clerk as of January 31<sup>st</sup>, 2021.
- Motion by Kathy, seconded by Carol, to appoint Carol Treganowan as Trustee with term to begin February 1<sup>st</sup>, 2021.
- Motion by Kathy, seconded by Carol, to appoint Marjie Marshall as Clerk with term to begin February 1<sup>st</sup>, 2021.
- Motion by Mary, seconded by Carol, for the Deputy Clerk wage to be \$15 per hour as of February 1<sup>st</sup>, 2021, replacing the monthly \$525 salary. The \$525 monthly salary will be applied to the Clerk position. Clerical work done by Marjie Marshall until February 1<sup>st</sup> will be compensated at \$15 per hour. Motion passed unanimously.

**PUBLIC COMMENT-**

- Melissa Davis presented information about renewable energy resources. She can be contacted at [melissa@newpowertour.com](mailto:melissa@newpowertour.com)

Meeting adjourned at 7:40 p.m.

Next regular meeting – Monday, February 15<sup>th</sup>, 2021 at 6 p.m.

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Carol Jones, Deputy Clerk

Houghton Township

CERTIFICATION

I, the undersigned, Carol Jones, the appointed Deputy Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 18th day of January, 2021.

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Carol Jones, Deputy Clerk, Houghton Township