

REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD
Monday, March 22nd, 2021
In Person & Zoom Meeting

**PUBLIC HEARING HELD AT 5 P.M., FOLLOWED BY THE REGULAR BOARD MEETING
CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Supervisor Jim Vivian called the regular meeting to order at 6:00 p.m.

The Board and those in attendance recited the Pledge of Allegiance

MEMBERS PRESENT: In Person: Supervisor Jim Vivian, Treasurer Mary Long, Clerk Marjie Marshall. Zoom Trustees Kathy McEvers and Carol Treganowan.

GUEST PRESENT: Zoom: Rodger Kershner and Dan Steck. In person: Mel and Carol Jones, Stephanie Tepkasetkul, Tom and Elaine Hall, Mark Bonenfant, David Schumacher, and Gary Erickson.

CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA

- Approve minutes of February 15th, 2021 regular meeting.
- Accept financial reports – treasurer and clerk
- General Fund: #5330 to Verizon for \$26.18, #5331 to Apex Software for \$215.00, #5332 to Keweenaw Petroleum for \$24.70, #5333 to Keweenaw County for \$98.10, #5334 to UPPCO for \$166.00 (Utilities), #5335 to UPPCO for \$480.39 (Street Lights), #5336 to Marjie Marshall for \$507.92, #5337 to Mark Bonenfant for \$277.05, #5338 to Mike Dudenas for \$277.05, #5339 to Mark McEvers for \$277.05, #5340 to Tim Gasperich for \$92.35, #5341 to Carol Treganowan for \$78.50, #5342 to Elaine Hall for \$277.05, #5343 to Jim Vivian for \$387.87, #5344 to Kathy Harri-McEvers for \$78.50, #5345 to Mark Bonenfant for \$110.00 (Postage), #5346 to Mary Long for \$593.03, #5347 to Waste Management for \$144.31, #5348 to Michigan Townships for \$99.00, #5349 to Dave Schumacher for \$90.04, #5350 to Verizon for \$26.18, #5351 to Carol Jones for \$262.44.
- Water Fund: #1576 to UPPCO for \$41.73, #1577 to Pasty.NET for \$59.00, #1578 to UPPCO for \$42.85, #1579 to White Water for \$34.00, #1580 to Houghton Township for \$377.00, #1581 to Mary Long for \$34.52. .
- Cemetery Fund: No activity.
- Bridge Fund: No activity
- Park Fund: No activity.
- Adopt agenda for tonight's meeting
- Motion by Mary, seconded by Marjie, to approve the consent agenda. Motion passed unanimously.

OLD BUSINESS/REPORTS-

- Mark advised that the BOR is done and there were no petitioners. All of the paperwork has been submitted. The AMAR will be held in July.
- Mary advised that all of the property taxes are in, including the delinquent taxes, which also included those from last year.
- Mel Advised that they would be reading water meters at the end of this week.
- Nothing to report for Elections, Cemetery, General Maintenance, or Park.

BUDGET AMENDMENTS-

- Motion by Mary, seconded by Kathy to increase the utility budget in the Water Fund by \$37.14. Motion passed unanimously.
- Motion by Kathy, seconded by Mary to increase the Clerk wage budget in the General Fund by \$289.47. Motion passed unanimously.
- Motion by Mary, seconded by Marjie to increase the sanitary budget in General Fund by \$373.31. Motion passed unanimously.
- Motion by Marjie, seconded by Mary to increase the Park budget by \$9,741.00. Motion passed unanimously.
- Motion by Mary, seconded by Kathy to increase the workers comp budget in the Water Fund by \$27.00. Motion passed unanimously.

NEW BUSINESS –

Budgets were approved for all funds for the 2021/2022 fiscal year as follows:

Motion by Long, seconded by Marshall to adopt the water fund budget as presented. passed unanimously

Motion by Long, seconded by Marshall, to adopt the cemetery fund budget as presented. Passed unanimously

Motion by Long, seconded by Marshall, to adopt the General fund budget as presented. Passed unanimously

Motion by Long, seconded by Marshall, to adopt the Bridge Fund budget as presented. Passed Unanimously

Motion by Long, seconded by Marshall, to adopt the Township Square Park Fund Budget as Presented. Motion passed unanimously.

- Motion by Marjie, seconded by Mary to retain Roger Kershner, Howard and Howard as Houghton Township Attorney. Motion passed unanimously.
- Approval of the Park Ordinance was tabled until everyone has a chance to review it. Roger did write up a resolution and emailed to the board for review.
- Motion by Mary, seconded by Marjie to continue the \$125.00 transfer to savings. Motion passed unanimously.
- Motion by Marjie, seconded by Mary to approve the Budget Proposal. Motion passed unanimously.

- Motion by Mary, seconded by Marjie to contract Susan Sanford for compilation of report, including F65 reports. Motion passed unanimously.
- Kathy will take the lead on researching a Conflict of Interest Policy.
- Motion by Jim, seconded by Kathy to continue using Superior National Bank. Motion passed unanimously.
- Motion by Carol, seconded by Kathy to stay with Allouez Township for fire protection. Motion passed unanimously.
- Motion by Mary, seconded by Marjie to stay with Hannula Insurance. Motion passed unanimously.
- Motion by Mary, seconded by Marjie for public meetings to continue on the 3rd Monday of the month at 6:00pm, preliminary budget hearing will be during the February 2022 meeting, the public budget hearing will be the 3rd Monday in March at 5:00pm.

PUBLIC COMMENT-

- Elaine Hall requested that the Historical Society be able to open the Museum this year from mid June to mid October. They will adhere to all Covid Restrictions. Motion by Carol, seconded by Marjie to approve the opening. Motion passed unanimously.

Meeting adjourned at 6:51 p.m.

Next regular meeting – April 19th, 2021 at 6 p.m.

Marjie Marshall, Clerk

Houghton Township

CERTIFICATION

I, the undersigned, Marjie Marshall, the appointed Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 15th day of February, 2021.

Marjie Marshall, Clerk, Houghton Township