

**REGULAR MEETING MINUTES**  
**HOUGHTON TOWNSHIP BOARD**  
**MONDAY, JULY 16, 2018**  
**HOUGHTON TOWNSHIP COMMUNITY BUILDING**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

SUPERVISOR MEL JONES CALLED THE REGULAR MEETING TO ORDER AT 6 P.M.

JACK TREGANOWAN LED THE PLEDGE OF ALLEGIANCE.

**MEMBERS PRESENT:** SUPERVISOR MEL JONES, CLERK CAROL JONES, TREASURER MARY LONG, AND TRUSTEES KATHY MCEVERS AND JACK TREGANOWAN

**GUESTS PRESENT:** DAN STECK, TOM HALL, DAVE SCHUMACKER, JIM HUOVINEN, MIKE DUDENAS, ELAINE HALL, SALLEE OLSON, SHARON DEAL, JOHN DEAL, STEPHANIE TEPKASETKUL, LYNNE ROBERTSON, JAMIE ROBERTSON, AND KATHY JOHNSON

**CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA**

- APPROVE MINUTES OF JUNE 18, 2018 REGULAR MEETING
- ACCEPT FINANCIAL REPORTS – TREASURER AND CLERK
- APPROVE PAYMENT OF BILLS FOR ALL FUNDS – GENERAL FUND (CH #4777 - 4792: \$7047.98)  
WATER DEPARTMENT (CH #1386 - 1390: \$1646.23)  
CEMETERY FUND (CH 1109-1111: \$424.75) BRIDGE FUND (CH 1097 - \$100)
- ADOPT AGENDA FOR TONIGHT'S MEETING

MOTION BY TREGANOWAN, SECONDED BY MCEVERS, TO APPROVE THE CONSENT AGENDA. MOTION PASSED UNANIMOUSLY.

**BUDGET –** MOTION BY LONG, SECONDED BY MCEVERS TO INCREASE WATER FUND INSURANCE LINE ITEM BY \$65. MOTION PASSED UNANIMOUSLY. MOTION BY LONG, SECONDED BY MCEVERS, TO INCREASE THE CEMETERY FUND LINE ITEM FICA BY \$50, LINE ITEM SUPPLIES BY \$250 AND LINE ITEM WAGES BY \$450. MOTION PASSED UNANIMOUSLY.

**TREASURER'S REPORT –** MARY DISCOVERED ERRORS HAD BEEN MADE ON SEVERAL TAX BILLS DUE TO AN ASSESSING SOFTWARE PROBLEM. CORRECTED TAX BILLS HAVE BEEN SENT.

**WATER DEPARTMENT –** PARTS HAVE BEEN ORDERED FROM WITTOCK, TO HAVE IN RESERVE WHEN REPAIRS ARE NEEDED.

**MUSEUM REPORT –** ELAINE HALL REPORTED EXCELLENT MUSEUM ATTENDANCE SO FAR; THE TIOGA DEDICATION WILL BE ON AUGUST 18<sup>TH</sup>; MARCIA MASON WILL CONSTRUCT A TIOGA DISPLAY ON THE MAIN FLOOR.

**OLD BUSINESS –**

- MOTION BY MEL JONES, SECONDED BY MCEVERS, TO ADOPT THE CEMETERY ORDINANCE WITH THE ADDITION OF A PARAGRAPH ADDED DESCRIBING THE LOCATION OF THE NATURAL BURIAL SECTION. MOTION PASSED UNANIMOUSLY.
- DAVE AND MEL REPORTED THAT THE CURRENT HANDICAPPED RAMP IS NOT IN COMPLIANCE – NO RAILS AND NOT LEVEL AT THE BACK ENTRY.
- DAN STECK PRESENTED THE PROPOSED PARK PLAN THE FINAL TIME.  
MOTION BY TREGANOWAN, SECONDED BY MCEVERS THAT AS A BOARD WE CONCEPTUALLY AGREE WITH DAN'S PROPOSED DONATION OF THE PARK, WITH THE DETAILS TO BE WORKED OUT IN THE COMING MONTHS. MOTION PASSED UNANIMOUSLY.

**NEW BUSINESS –**

- MOTION BY TREGANOWAN, SECONDED BY MCEVERS, TO ACCEPT THE DEER PARK AGREEMENT AS PRESENTED BY ATTORNEY ROGER KERSHNER, AND THAT THE JUNE WATER BILL PAYMENT WILL BE CREDITED TO BUD COLE OF EDOCHI LLC. MOTION PASSED UNANIMOUSLY.
- THE BOARD AGREED TO ACCEPT THE DONATION FROM JACK AND CAROL TREGANOWAN AND MARY LONG, OF A PICNIC TABLE FOR USE ON THE LOWER BRIDGE.
- MOTION BY TREGANOWAN SECONDED BY CAROL JONES, THAT THE AGREEMENT WITH UPPCO FOR PROVIDING ELECTRIC LINES BE RENEWED. MOTION PASSED UNANIMOUSLY.
- MAINTENANCE NEEDS: THE MERRY GO ROUND WILL BE PAINTED, AND THE SEPTIC TANK PUMPED
- MOTION BY LONG, SECONDED BY MCEVERS, TO ADD OPTIONS FOR WRONGFUL ACTS TO OUR INSURANCE POLICY. MOTION PASSED UNANIMOUSLY.

MEETING ADJOURNED AT 7:40 P.M. NEXT REGULAR MEETING – MONDAY, AUGUST 20, 2018 AT 6 P.M.

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CAROL JONES, CLERK HOUGHTON TOWNSHIP

-CERTIFICATION-

I, THE UNDERSIGNED, CAROL JONES, THE DULY QUALIFIED AND ELECTED CLERK FOR THE TOWNSHIP OF HOUGHTON, KEWEENAW COUNTY, MICHIGAN, DO CERTIFY THAT THE FOREGOING IS A TRUE AND COMPLETE COPY OF THE CERTAIN PROCEEDINGS TAKEN BY THE TOWNSHIP BOARD OF SAID TOWNSHIP AT A REGULAR BOARD MEETING HELD ON THE 16<sup>TH</sup> DAY OF JULY, 2018.

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CAROL JONES, CLERK HOUGHTON TOWNSHIP