

**,REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD
December 15, 2014
Houghton Township Community Building**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Supervisor Vivian called the regular meeting to order at 7 p.m.

Trustee Treganowan led the Board and those in attendance in the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Vivian, Clerk Jones, Treasurer Chase, Trustee Long and Trustee Treganowan.

MEMBERS ABSENT: None

GUESTS PRESENT: Tom and Elaine Hall, Mel Jones, Kathy McEvers, and Dan Steck

CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA

- Approve minutes of November 17, 2014 regular meeting
- Accept financial report
- Approve payment of bills for all funds
- Adopt agenda for tonight's meeting

Motion by Treganowan, seconded by Chase, to approve the consent agenda. Motion passed unanimously.

WATER DEPARTMENT – Shari and Mary have been working on setting up the water billing system on Mary's computer.

Discussion followed about water billing procedures, and other water department procedures. Another topic discussed was the problem of air in the lines - this should correct itself soon as the repair work has been done. Jim asked Mel when we could look at installing the new pumps. Based on the financial reports, there will be enough money to complete the project in the spring.

Motion by Vivian, seconded by Treganowan, to purchase the Excel program for the water department computer. Motion passed unanimously.

OLD BUSINESS

MUSEUM – Mel and Carol looked through manifest records for the piano shipment at the Sault Ste Marie Library. Found nothing about the piano, but there was interesting information about items shipped to Eagle River.

Pilot House – Mel clarified that the Historical Society would own the pilot house. Jim wanted to be sure that it would be well maintained, especially since it is on display outside. Elaine pointed out that \$5000 has been budgeted by the Keweenaw Historical Society to begin restoration work on the pilot house. Mel suggested that it could rest on what looks like the bow of a ship. Jim is suggesting that the work begin on site, before there is an attempt to move it.

RISK CONTROL INSURANCE – Jim read the recommendations from the company – the one we have not followed is a park ordinance regarding the beach frontage. Jim will check with the county and the road commission to see if there is an ordinance in place, or have them set up an ordinance with us.

Kathy commented that the sign regarding no trespassing on the bridge has been removed. The sign will be placed on the way down the steps, so it is clear that the bridge is accessible.

NEW BUSINESS – ATV and Snowmobile trail report – the township board has been asked to sign a permit for them.

Motion by Treganowan, seconded by Long, to approve a permit to use the trail designated in the application.

Motion passed unanimously.

TREASURER'S REPORT – Tax monies are coming in so our general fund will be in good shape.

CLERK – Motion by Vivian, seconded by Long, to appoint Mel Jones, Elaine Hall, Carol Treganowan and Mike Dudenas to the Board of Review. Motion passed unanimously.

BUDGET REVIEW – Expenses involved in setting up the new billing procedures for the water department will be charged to capital improvements.

FLOOR COMMENTS Tom will be gone Dec 23 – 28th

Jack requested that he and Mel get together and go over pumphouse procedures, and other necessary information.

Confirm date for next meeting – Monday, January 19, 2015

Meeting adjourned at 7:50 p.m.

Carol Jones, Clerk
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 15th of December, 2014.

Carol Jones, Clerk
Houghton Township