

**,REGULAR MEETING MINUTES  
HOUGHTON TOWNSHIP BOARD  
September 16, 2013  
Houghton Township Community Building**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Supervisor Vivian called the regular meeting to order at 7 p.m.

Trustee Treganowan led the Board and those in attendance in the Pledge of Allegiance.

**MEMBERS PRESENT:** Supervisor Jim Vivian, Clerk Carol Jones, Treasurer Shari Chase, Trustee Mary Long and Trustee Jack Treganowan.

**MEMBERS ABSENT:** None

**GUESTS PRESENT:** Tom and Elaine Hall, Gary Erickson and Jim Huovinen

**CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA**

- Approve minutes of August 17<sup>th</sup>, 2013 regular meeting
- Accept financial report
- Approve payment of bills for all funds

General Fund – \$4431.75

Water Fund – \$499.31

Cem Fund - \$80.80

Bridge - \$675.

- Adopt agenda for tonight's meeting, with addition of bridge report and rental agreement for township building.

Motion by Treganowan, seconded by Chase, to approve the consent agenda. Motion passed unanimously.

**ASSESSOR'S REPORT** – All assessment records will eventually be in our office. Carol Little must get that information from Matt Arco. Donna Jaaskelainen will have a draft of a letter to us this coming week. Board authorized Shari to try to get the reassessment information from Matt Arco.

**OLD BUSINESS**

**BRIDGE** – Bill Kallman advised that there are 10 Uprights that need repair before painting the bridge. He estimated the cost to be \$1000 - \$1200.

**Hall Rental Agreement** – Jim suggested that for rental to a non resident, they be sponsored by a township resident, who would be responsible for the condition of the building when they are finished with the event.

Fees were discussed – and rental of the grounds. Trash is a problem, but use of our bags would solve that. Item tabled for further discussion at next month's meeting.

**MUSEUM** – Has been open nine days, with 229 visitors. There were 257 people who attended the open house.

**FLOOR COMMENTS**

Jim Huovinen – put some money in the budget for next year for whatever the last estimate for handicapped rail was. Jack suggested a group that does work for handicapped access/ He volunteered to help write the grant but no help on grant writing is necessary.

**RESOLUTION TO ESTABLISH TOWNSHIP OFFICER'S SALARY:**

Whereas, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

Whereas, the township board deems that an adjustment in the salary of the office of treasurer is warranted in consideration of additional responsibilities since the township board member's salaries were last adjusted, now be it resolved, that as of April 2013, the salary of the office of treasurer shall be increased by \$731 per fiscal year (\$1 per billed parcel) to be paid monthly.

The foregoing resolution offered by board member Treganowan.

Supported by board member Long.

Upon a roll call vote, the following voted: Vivian, aye; Jones, aye; Chase, aye; Long, aye; Treganowan, aye.

The supervisor declared the resolution adopted.

Tom – Some siding on the township hall has rotted, and needs to be replaced on the front of the building.

Cemetery tree removal and stump grinding – four need to come down.

Moving dumpster – road commission has to get back to us. Waste Management could move it.

Three new keys for the front door were made.

Tom presented a copy of cemetery information.

Confirm date for next meeting – Monday, October 21, 2013

Meeting adjourned at 7:48 p.m.

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Carol Jones, Clerk  
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 16<sup>th</sup> of September, 2013.

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Carol Jones, Clerk  
Houghton Township

Agenda for October 21, 2013

1. Call to order – Jim Vivian
2. Pledge of allegiance – Jack Treganowan
3. Consent agenda – minutes, financial report and authorization of bills for all fund and adopt agenda.
4. Old business
  - Water department – Mel /Traverse Engineering
  - Assessor's report – Carol Little
  - Museum report – Mel, Tom and Elaine
  - Building rental contract – Jim V.
5. New Business
  - Shari 's report
  - Auditor replacement
  - Supervisor's report
  - Carol – request for appt with Linda Hale
6. Budget review
7. Floor comments
8. Confirm date for next meeting – November 18, 2013

**FINANCIAL REPORT OF ALL FUNDS**

**As of 10/21/13**

General - \$10,442.96

Bridge - \$4501.02

Water - \$32,292.01

Cemetery - \$2155.77

Savings - \$1607.92

CD - \$14,336.79

Museum Fund - \$102.23