

**,REGULAR MEETING MINUTES  
HOUGHTON TOWNSHIP BOARD  
May 20, 2013  
Houghton Township Community Building**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Supervisor Vivian called the regular meeting to order at 7 p.m.

Trustee Treganowan led the Board and those in attendance in the Pledge of Allegiance.

**MEMBERS PRESENT:** Supervisor Vivian, Clerk Jones, Treasurer Chase, Trustee Long and Trustee Treganowan.

**MEMBERS ABSENT:** None

**GUESTS PRESENT:** Tom and Elaine Hall, Mel Jones, Kathee Toth Banovetz, Randy and Carol Little, Ray Chase, and Tom Kehoe

**CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA**

- Approve minutes of April 15<sup>th</sup>, 2013 regular meeting
- Accept financial report
- Approve payment of bills for all funds

General Fund - \$3025.99 (checks #3734 – 3747)

Water Fund - \$1419.04 (checks #1035 – 1039)

Cemetery Fund - \$0

Bridge Fund - \$0

- Adopt agenda for tonight's meeting

Motion by Treganowan, seconded by Long, to approve the consent agenda. Motion passed unanimously.

**ASSESSOR'S REPORT** – Carol Little reviewed the reassessment contract with Matt Arco, and indicated that the work has not been done. Jim and Carol will meet with Mark Pierpont who is the rep for the State Tax Commission. Jim has contacted Attorney Tomasi.

**OLD BUSINESS**

**MUSEUM – AGREEMENT** - Phil will contact Virginia about the agreement. Mel and Tom will check on the lock for the upstairs.

**REVISE/REVIEW TOWNSHIP RENTAL AGREEMENT- Board reviewed and made changes as follows:**

**NEW BUSINESS**

**SUPERVISOR'S REPORT** – dogs signs and dog bags and dispensers have been ordered and will be installed at the beach.

Jim had a discussion with Bill Kallman about a 200 page report he is filling out for our bridge. If the bridge is declassified to a walking bridge, we may not need to fill out the long report.

Kew. County supervisors are meeting periodically to discuss issues and work together. They could go together to the county board meetings with their concerns. They will meet at our township hall on June 4<sup>th</sup> at 10:00 a.m.

The issue of the dam came up at a Trout Unlimited meeting. Demolition/ repair was discussed, and how to access the dam. The discussions are preliminary.

**SHARI'S REPORT** – Mary Long has agreed to be the deputy treasurer, to replace Faye Hayward.

Re: Matt and DPM, and remaining bills. Motion by Vivian, seconded by Treganowan, that bills due Matt Arco and DPM Associate be paid. Motion passed unanimously.

**CAROL – UPPCO** has been contacted about the change of billing for the county street light.

**ADJUST CEMETERY LOT FEES** – tabled to a future meeting.

**BIDS FOR THE ROOF** – The roof color should probably match the county courthouse.

Witting – \$18,322.73

Gordon Roberts Construction – \$22,930

C.M. Morris- \$23,941

Ron Hyrkas - \$23,645 plus additional for tear-off

Doug Loven - \$17,400

Robert Johnson- \$15,578

Special meeting to decide which bid will be held on Thursday, May 23, 2013

**BUDGET -**

**BRIDGE FUND ADOPTION AND AMMENDMENT FOR 2012/13**

Motion by Vivian, seconded by Treganowan to adopt the budget for the 2013/2014 fiscal year as presented. Motion passed unanimously.

Motion by Long, seconded by Chase, to amend the water budget for 2012/2013 fiscal year as follows:

Total operations increased by 217

Total travel and meetings increased by 80

Total other expenditures increased by 2936

**FLOOR COMMENTS**

Mel – reported on new tank project. Traverse Engineering will be contacted. Some new considerations: Mel has talks with a veteran well man, who said that the bladder tanks are not durable, and may change the taste of the water. Mel will continue to look into it. He is suggesting that we stay with the metal tank. Also, a control can be put on the top of the metal tank.

Confirm date for next meeting – Monday, June 17<sup>th</sup>, 2013

Meeting adjourned at 8:47 p.m.

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Carol Jones, Clerk  
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 20<sup>th</sup> day of May, 2013

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Carol Jones, Clerk  
Houghton Township

Agenda for June 17, 2013

1. Call to order
2. Pledge of allegiance
3. Consent agenda – minutes, financial report and authorization of bills for all fund and adopt agenda.
4. Old business
  - Assessor's report
    - Museum report
    - Agreement document
    - Rental agreement
5. New Business
  - Shari 's report
  - Supervisor's report
  - Clerk's report - cemetery question, music camp, MTA classes, street lights
  - Assessment issues
  - Rezoning issue
6. Budget review
7. Floor comments
8. Confirm date for next meeting – July 15, 2013

**FINANCIAL REPORT OF ALL FUNDS**

As of 6/17/13

General - \$15,037.50

Bridge - \$718.23

Water - \$22,144.33

Cemetery - \$1657.46

Savings - \$1105.14

CD - \$14,336.79

Building Maintenance Fund - \$8676.50