

**,REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD
OCTOBER 21, 2013
Houghton Township Community Building**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Supervisor Vivian called the regular meeting to order at 7 p.m.

Trustee Treganowan led the Board and those in attendance in the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Vivian, Clerk Jones, Treasurer Chase, Trustee Long and Trustee Treganowan.

MEMBERS ABSENT: None

GUESTS PRESENT: Tom and Elaine Hall, Mel Jones, John Paul Pietila, Gary Erickson and Carol Little.

CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA

- Approve minutes of Sept 16, 2013 regular meeting
- Accept financial report
- Approve payment of bills for all funds

General Fund – \$3927.53

Water Fund – \$564.64

Cemetery Fund - \$ -0

Bridge Fund - \$ -0

- Adopt agenda for tonight's meeting

Motion by Long, seconded by Chase, to approve the consent agenda. Motion passed unanimously.

OLD BUSINESS

Water Department – John Paul Pietila from Traverse Engineering was asked to do an estimate of the cost to replace our existing 2000 gallon water storage tank. Jack would like also to get the price of an epoxy lined tank, and the 'life expectancy' of it; the board would also like to know some information about a 2000 gallon tank, bladder tanks and life expectancy of these.

Assessor's report – Carol Little – her main concern was updating the property cards with current information. Shari was able to get the reassessment information from Matt, so Carol has that now. All the records will be kept in the township office.

Museum report – Elaine presented # of visitors 22 days: 902 people. Committee decided to use old cloak room upstairs for storage of artifacts. A door will be installed so it can be locked.

REVISE/REVIEW TOWNSHIP RENTAL AGREEMENT- Jim Vivian -

Suggestions – raise rental fee: to include garbage

Non- resident to have a resident cosigner – who is here

Raise the fee: return deposit 7 days after the event.

Add \$100 to fee for someone to monitor the event

The document will be reviewed further.

NEW BUSINESS –

Shari's report – Shari has billed the CCISD and CLK schools for the tax billing, and received the payment from CLK schools.

Auditor replacement – Mary Long and Shari Chase will present possibilities at the November meeting.

Supervisor's report – Jim has been in touch with UPPCO regarding removal of light in front of the Huovinen home to the dry hydrant area; there are other removals.

Bridge work recommended by Bill Kallman will be done in the spring. He did some repair work himself.

CLERK – Will get help with Quickbooks from Linda Hale; Jim Vivian will move a fireproof file cabinet to the basement.

FLOOR COMMENTS – Tom - Planning and zoning public hearing for the museum to be held next Tuesday.

Confirm date for next meeting – Monday, November 18th, 2013

Meeting adjourned at 8:45 p.m.

Carol Jones, Clerk
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 21th of ,OCTOBER 2013.

Carol Jones, Clerk
Houghton Township