

**,REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD
NOVEMBER 18, 2013
Houghton Township Community Building**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Supervisor Vivian called the regular meeting to order at 7 p.m.

Trustee Treganowan led the Board and those in attendance in the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Vivian, Clerk Jones, Treasurer Chase, Trustee Long and Trustee Treganowan.

MEMBERS ABSENT: None

GUESTS PRESENT: Tom and Elaine Hall, Mel Jones, and Gary Erickson

CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA

- Approve minutes of October 21, 2013 regular meeting
- Accept financial report
- Approve payment of bills for all funds

General Fund – \$ 2371.89 Water Fund – \$822.63

- Adopt agenda for tonight's meeting

Motion by Treganowan, seconded by Chase, to approve the consent agenda. Motion passed unanimously.

ASSESSOR'S REPORT – Board of Review will meet in December/ Carol Little will bring or fax the documents needed for the meeting.

OLD BUSINESS

- Water department – there has been no information received from Traverse Engineering. Mel reported that there was an electrical problem with the water distribution system, caused by irregular surges of electricity. The problem was fixed in a timely manner by Ken from Bill's Electric.
- Museum report (Mel, Tom and Elaine) – Tom and Mel completed the work on the archive storage area upstairs/ Master Piano Shop in Duluth has indicated they could begin work on the piano as early as December/ the history committee will meet on Saturday, Nov.23, at 1 p.m.
- Auditor – Mary and Shari would like to secure bids from potential auditors/ they plan to visit or contact area auditors
- Painting of the bridge – bid – tabled until later
- Bid and spending limits will be reviewed at our next meeting
- Building rental contract – board agreed on the following changes: Raise the resident rental fee from \$50 to \$75., which will include the township providing 10 garbage bags.// Raise the non-resident rental fee from \$200 to \$325, which will include the township providing 10 garbage bags.// A non-resident must have a resident sponsor// The monitor of the non-resident event will be paid \$100. They must oversee the entire event from set up to clean up.

Shari will edit the current document to be reviewed by the board at the next meeting.

NEW BUSINESS –

CLERK – Carol requested permission to have an appointment with Linda Hale for Quickbooks help. This is already in the budget. Motion by Vivian, seconded by Treganowan that the clerk be authorized to order the book, Policy Matters. Motion passed unanimously.

SUPERVISOR'S REPORT – Tree removal at the cemetery will be done in the spring./ the County Road Commission will be requesting a millage for maintenance of local roads.// UPPCO has issued work orders to relocate the street light from the Huovinen property to near the dry hydrant.

BUDGET REVIEW – Motion by Vivian, seconded by Treganowan, to increase line item 265700 in the General Fund by \$2000. Motion passed unanimously.

FLOOR COMMENTS

- Tom Hall noted that a new flag is needed.
- Gary Erickson may have one to donate.
- Jim Vivian asked everyone to think about how Bridgefest money might be earmarked.
- Other needs discussed – garage door needs repair/ furnace should be checked in the near future.

Confirm date for next meeting – Monday, December 16, 2013

Meeting adjourned at 8:20 p.m.

Carol Jones, Clerk
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 17th of November, 2013

Carol Jones, Clerk
Houghton Township