

**REGULAR MEETING MINUTES**  
**HOUGHTON TOWNSHIP BOARD**  
**January 16, 2012**  
**Houghton Township Community Building**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Supervisor Vivian called the regular meeting to order at 7 p.m.

Trustee Treganowan led the Board and those in attendance in the Pledge of Allegiance.

**MEMBERS PRESENT:** Supervisor Vivian, Clerk Jones, Treasurer Chase, Trustee Long and Trustee Treganowan.

**MEMBERS ABSENT:** None

**GUESTS PRESENT:** Tom and Elaine Hall, Jim Huovinen, Mel Jones and Faye Hayward.

**CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA**

- Approve minutes of December 17, 2011 regular meeting
- Accept financial report
- Approve payment of bills for all funds as listed on attached sheet
- Adopt agenda for tonight's meeting

Motion by Treganowan, seconded by Chase, to approve the consent agenda. Motion passed unanimously.

**BRIDGE REPORT** - Plans are underway for the August 2012 Bridgefest (Jim V)

**WATER DEPARTMENT** – Mel has contacted Clint Jones about the hook up fee, and monthly billing.

**OLD BUSINESS**

Museum Report – Stabilization work has been completed, and work continues on the displays. (Mel)

Township events – the committee (Shari, Elaine and Carol) met and a calendar will be posted on the web and in several places around the township.

Documentation for In Kind Labor (for the grant) for the second floor work has been noted; there is more to be done. (Carol)

Board of Review – The board is working on an issue, which will be on hold until documentation can be verified. Donna Jaaskelainen has been consulted. (Mel)

The new tax and assessment software will be in effect in the fall. (Shari)

**NEW BUSINESS**

Bid for Audio Visual room – Ojibway Construction was the only bid received, so the board needs to secure at least two more bids. Jim Huovinen suggested that the majority of the work could be done by volunteers. The project is on hold for now.

Shari will transfer \$6000 from the museum savings to the general fund, to cover most of the cost of the work done so far.

Township Newsletter – (Shari) Wanda Kolb will be contacted to edit the newsletter. The following people have been asked to submit articles by February 21<sup>st</sup>: Mel - water/ Tom and Elaine – cemetery/ Shari – calendar of events/

Jim V – Bridge/ Mel and Carol – Museum/ Tom – Stabilization project

It was suggested that all board members be listed on the newsletter.

Shari will set up accounts at Family Dollar and Pat's Foods.

**BUDGET REVIEW**

Motion by Chase, seconded by Vivian that the Water Fund Postage be increased from \$200 to \$250. Motion passed unanimously.

**FLOOR COMMENTS**

Jim Huovinen asked if there had been any action taken about the collapsed cabin on M-26. The property is under new ownership. He also asked about the Erickson property. Supervisor Vivian said that so far the problem seems to be solved.

Board informed of the transfer station/landfill project being considered by Allouez township. They would like our township to cooperate with the project. The board agreed that we would be very interested.

Meeting adjourned at 8:02 p.m.

Next meeting – Monday, February 20, 2012

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Carol Jones, Clerk  
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 16<sup>th</sup> day of January, 2012.

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Carol Jones, Clerk  
Houghton Township