

REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD

February 15, 2016

Houghton Township Community Building

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Supervisor Vivian called the regular meeting to order at 7 p.m.

Trustee Treganowan led the Board and those in attendance in the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Vivian, Clerk Jones, Treasurer Chase, Trustee Long and Trustee Treganowan.

MEMBERS ABSENT: None

GUESTS PRESENT: Tom and Elaine Hall, and Mel Jones

CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA

- Approve minutes of January 18, 2016 regular meeting
- Accept financial report
- Approve payment of bills for all funds (Water - \$401.09) (General - \$1851.65)
- Adopt agenda for tonight's meeting

Motion by Treganowan, seconded by Chase, to approve the consent agenda, with minutes as corrected. Motion passed unanimously.

ASSESSOR'S REPORT – A document was emailed to the treasurer, “How to Appeal Your Assessment”. This is available in the township office.

WATER DEPARTMENT – Discussion opened regarding the penalty for non- payment of water bills. The policy reads, “The late fee will be 1.5% per month, of the balance due. If the water bill goes unpaid for three pay periods, a two week notice will be given that the water will be turned off.” Shari will address a current unpaid water account.

TREASURER'S REPORT - Hours have been posted for the last day of tax collection for 2015/16.

CLERK – Call will be made to party requesting grounds rental for July 30. Rental fees apply to grounds and/or building.

SUPERVISOR'S REPORT - Board discussed need for the township hall to be painted, options and costs

FLOOR COMMENTS -

Confirm date for next meeting – Monday, March 14, 2016

Meeting adjourned at 8:10 p.m.

Carol Jones, Clerk
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 15th day of February, 2016.

Carol Jones, Clerk
Houghton Township