

REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD
October 15, 2012
Houghton Township Community Building

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Supervisor Vivian called the regular meeting to order at 7 p.m.

Trustee Treganowan led the Board and those in attendance in the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Vivian, Clerk Jones, Treasurer Chase, Trustee Long and Trustee Treganowan.

MEMBERS ABSENT: None

GUESTS PRESENT: Tom and Elaine Hall, Mel Jones, and Jeff Williams

CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA

- Approve minutes of September 17, 2012 regular meeting
- Accept financial report
- Approve payment of bills for all funds

General Fund - \$5620.10

Water Fund - \$635.12

Cemetery Fund - \$23.58

Bridge Fund - \$4066.66

- Adopt agenda for tonight's meeting

Motion by Treganowan, seconded by Long, to approve the consent agenda. Motion passed unanimously.

OLD BUSINESS

MUSEUM – AGREEMENT - Jim presents a draft of the museum agreement document to be reviewed by board members before our meeting next month.

TRACK LIGHTING – Mel presented a proposal with drawings and cost package.

Motion by Treganowan, seconded by Vivian, to accept a donation of track lighting for the second floor, which includes installation, to cost about \$2600, from the Keweenaw County Historical Society. Motion passed unanimously.

Jim would like the track lighting on a separate circuit.

BRIDGE REPAIRS – the work has been completed by Mike McMahon. Next spring, the deck will be poured.

NEW BUSINESS

SHARI'S REPORT – brought to our attention the front door being left open. Jim said that the door knob would be replaced, with keys issued in an orderly way.

Another newsletter will be done soon.

She would like to review the township events.

ELECTION COMMISSION – RECEIVING BOARD/SEAL BALLOT BOX/ RESOLUTION

The Election Commission needs to meet to adopt a resolution to establish a receiving board, seal the ballot box and appoint officials to the receiving board. Meeting set for Friday, October 19, 2012 at 10a.m.

DIVIDE AUDIT EXPENSE – It was agreed on by the board to divide the audit expense between all funds as follows: Water: \$480/ Cemetery:\$320/ Bridge:\$160 / General:\$2240.

GREEN CEMETERY – The board decided not to consider adopting a green cemetery policy.

ELECTION EQUIPMENT – Motion by Vivian, seconded by Long, to pay for the election equipment if necessary. Motion passed unanimously.

BUDGET REVIEW

Motion by Treganowan, seconded by Chase, to transfer \$3000 from savings to the general fund. Motion passed unanimously.

BUDGET FOR BUILDING MAINTENANCE FUND- we will vote on it next month.

FLOOR COMMENTS

Jim has tried to contact Matt Arco about certification – not able to get in to see him.

Mel gave some information on the piano in the museum: history and possibility of restoration.

Confirm date for next meeting – Monday, November 19, 2012

Meeting adjourned at 7:50 p.m.

Carol Jones, Clerk
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 21st day of March, 2011.

Carol Jones, Clerk
Houghton Township