

REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD
JULY 15, 2013
Houghton Township Community Building

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Supervisor Vivian called the regular meeting to order at 7 p.m.

Trustee Treganowan led the Board and those in attendance in the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Vivian, Clerk Jones, Treasurer Chase, Trustee Long and Trustee Treganowan.

MEMBERS ABSENT: None

GUESTS PRESENT: Sharon Deal, Judith Hauk, Mary Lark, Ginny Schubert, Tom and Elaine Hall, Mel Jones, Tom Kehoe, Sarah Kelly, Carol Little and Frank

CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA

- Approve minutes of June 17, 2013 regular meeting
- Accept financial report
- Approve payment of bills for all funds

General Fund – \$4,500.74

Water Fund – \$737.54

Cemetery Fund - \$385.27

Bridge Fund - \$240.12

- Adopt agenda for tonight's meeting

Motion by Treganowan, seconded by Long, to approve the consent agenda. Motion passed unanimously.

OLD BUSINESS

MUSEUM – AGREEMENT - The board reviewed, section by section, the latest revision of the agreement between Houghton Township and the Keweenaw County Historic Society. After a 15 minute recess to further review the document, the board reconvened.

Motion by Treganowan, seconded by Jones, to accept the lease as signed by the KCHS, and authorized Supervisor Vivian to sign for the board. Motion passed unanimously.

Other discussion regarding the museum:

Sign placement must be in compliance with the zoning ordinance.

Elaine Hall is scheduling volunteers to be at the museum when it is open.

Phil Mason will put together a booklet to instruct the volunteers.

A donation box will be made.

Tom Hall will take care of the lock box for the key..

INSURANCE - There is one more year on the current policy, so the board will consider other carriers next year.

ASSESSMENT ISSUES – Jim reported that the attorney said she will send a certified letter requesting a refund from the previous assessor Matt Arco, as the reassessment work was not done,

BRIDGEFEST – Jim is continuing to fill volunteer positions. Students from Horizons may help. Steve Jones, director of music, has lined up four groups of musicians.

BUDGET – Carol will call Jackie to correct entries regarding the roofing expenses. Regarding the expenses of roofing, it was found that there were three layers on the roof needing to be removed, which will increase the bid by \$1000.

REZONING – Jim reported that currently home businesses are not in compliance with zoning, but a change to RS-1 would allow bed and breakfasts, and front porch shops as we have now. A public hearing will be July 30th at 6 p.m. at the County Courthouse.

Confirm date for next meeting – Monday, August 19th, 2013

Meeting adjourned at 8:205 p.m.

Carol Jones, Clerk
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 15th of July, 2013.

Carol Jones, Clerk
Houghton Township

Agenda for August 17, 2013

1. Call to order
2. Pledge of allegiance
3. Consent agenda – minutes, financial report and authorization of bills for all fund and adopt agenda.
4. Old business
 - Assessor's report
 - Letter to DPM
 - Museum report
5. New Business
 - Shari 's report
 - Supervisor's report
 - Clerk's report
 - Jim Huovinen
6. Budget review
7. Floor comments
8. Confirm date for next meeting – September 16th, 2013

FINANCIAL REPORT OF ALL FUNDS

As of 8/17/13

General - \$9,921.67

Bridge - \$5732.69

Water - \$30,568.16

Cemetery - \$2236.00

Savings - \$1231.32

CD - \$14,336.79

Building Maintenance Fund – transferred to General Fund

Museum Fund - \$101.12