

REGULAR MEETING MINUTES
HOUGHTON TOWNSHIP BOARD
March 18, 2013
Houghton Township Community Building

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Supervisor Vivian called the regular meeting to order at 7 p.m.

Trustee Treganowan led the Board and those in attendance in the Pledge of Allegiance.

MEMBERS PRESENT: Supervisor Vivian, Clerk Jones, Treasurer Chase, Trustee Long and Trustee Treganowan.

MEMBERS ABSENT: None

GUESTS PRESENT: Tom and Elaine Hall, Mel Jones, and Robbie Fischer

CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA

- Approve minutes of February 18, 2013 regular meeting
- Accept minutes of special meetings
- Accept financial report
- Approve payment of bills for all funds as listed on attached sheet
- Adopt agenda for tonight's meeting

Motion by Treganowan, seconded by Chase, to approve the consent agenda. Motion passed unanimously.

OLD BUSINESS

Museum report – Call from Phil Mason – he would like us to set a tentative date for the open house for our museum. The board questioned whether the agreement would be in place by then. Mel assured us it would be. It was agreed that it should be the same weekend as Bridgefest. Jim suggested a donation table at the open house for the museum.

Agreement document – Close to being finished. Jim and Mel will meet with Virginia.

Copper dog race – a letter from Lesley Dutemple was given to each board member.

Board of review – Only two people came in. The Cliff View and Huovinen property were lowered a little bit. The township went down a little bit in value. Matt explained to the BOR the increases and decreases in tax bills.

Mining in the Keweenaw – Jim attended a town meeting with Scott Dianda. Jim asked him about the distribution of funds and taxes in connection with mining. Scott was willing to set up a meeting to discuss the issues with local officials. A severance tax is split between local entities, and economic development authorities. Scott will discuss several other issues of concern.

NEW BUSINESS

Shari – the settlement report is not matching with the county; the CCISD and CLK schools have both accepted the contract for tax collection fees; Carol Little has offered a contract for her services as assessor;

Carol – a refund due from UPPCO is coming for \$500/ billing of county light (Carol will take care of) and the move of the pole by Huovinen's can be done

Appointment of assessor, bank and auditor services

Motion by Treganowan, seconded by Chase, that we enter into an agreement with Carol Little for assessing services for the 2013/2014 fiscal year. Motion passed unanimously.

Motion by Long, seconded by Treganowan to continue to bank with Superior National Bank. Motion passed unanimously.

Motion by Jones, seconded by Long, that we retain the services of Jackie Aalto as auditor, with the stipulation that we have a contract with her.

Motion passed unanimously.

BUDGET REVIEW

Board agreed that each board of review member will be paid \$300 per year of service.

Motion by Vivian, seconded by Chase that the Water Budget add a line item for professional services for \$480. Motion passed unanimously.

Motion by Vivian, seconded by Chase, that the water license and registration line be increased from \$350 to \$400. Motion passed unanimously.

Motion by Vivian, seconded by Chase, that the professional service of the cemetery fund be set at \$320. Motion passed unanimously.

Motion by Vivian, seconded by Chase that the payroll tax of the cemetery fund be set at \$65. Motion passed unanimously.

ADOPTION OF BUDGETS FOR ALL FUNDS

Motion by Treganowan, seconded by Chase, that the Bridge Restoration Fund budget presented for 2013/14 be adopted. Motion passed unanimously.

Motion by Jones, seconded by Treganowan, that the Cemetery Fund Budget presented for 2013/14 be accepted. Motion passed unanimously.

Motion by Long, seconded by Treganowan, that the Water Fund budget presented for 2013/14 be accepted. Motion passed unanimously.

Motion by Treganowan, seconded by Chase, that the General Fund budget presented for 2013/14 be accepted. Motion passed unanimously.

FLOOR COMMENTS

Meeting adjourned at 8:50 p.m.

Next meeting – Monday, April 15, 2013

Carol Jones, Clerk
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 18st day of March, 2013.

Carol Jones, Clerk
Houghton Township