

**REGULAR MEETING MINUTES**  
**HOUGHTON TOWNSHIP BOARD**  
**JULY 20, 2015**  
**Houghton Township Community Building**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Supervisor Vivian called the regular meeting to order at 7 p.m.

Trustee Treganowan led the Board and those in attendance in the Pledge of Allegiance.

**MEMBERS PRESENT:** Supervisor Vivian, Clerk Jones, Treasurer Chase, Trustee Long and Trustee Treganowan.

**MEMBERS ABSENT:** None

**GUESTS PRESENT:** Tom and Elaine Hall, Mel Jones, , Jan Cole, , Sallee Olson, Sharon Deal, Walt and Marianne Barker, Carol Little Nora Johnson, Dan Steck , Gary Bays, Sarah Kelly, Kelly Etapa, Dane Christensen, Mary Lark, Judith Hauk, Helen Ryan, and Kathy McEvers

**CONSENT AGENDA APPROVAL/ ADDITIONS TO AGENDA**

- Approve minutes of June 15<sup>th</sup>, 2015 regular meeting
- Accept financial report
- Approve payment of bills for all funds
- Adopt agenda for tonight's meeting

Motion by Treganowan, seconded by Chase, to approve the consent agenda. Motion passed unanimously.

**ASSESSOR'S REPORT:**

- Land Division request for the Lizzadro property was presented.
- Public inspection of records – ( part of FOIA) – Carol will post hours, and how to get in contact with her.
- The IRS ruling is that Carol Little should be an employee, so she will be paid as an employee in the future.

Motion by Treganowan, seconded by Chase, to approve the Lizadro land division request. Motion passed unanimously.

Motion by Chase, seconded by Long, that we accept the land division form presented by Carol Little, and assess a \$100 fee for each land division. Motion passed unanimously.

A resolution will be considered for a policy for public inspection of records.

**WATER DEPARTMENT –** No quote available yet on the automatic pump start switch. Mel will get in touch again, to get a quote. The pumps are working well. Review of ordinance will be next month.

**OLD BUSINESS- Museum**

- Everything on track for the piano restoration

**NEW BUSINESS –** Tom Hall got a quote for window replacement in the entryway of the township hall. The cost will be \$300 each – plus labor.

Motion by Treganowan, seconded by Chase, to purchase the windows for the entryway at \$300 apiece. Motion passed unanimously.

**TREASURER'S REPORT –** Shari will keep on file job descriptions for Mel Jones, water superintendent; Mary Long, water billing; Tom Hall, custodian, grounds and maintenance; Jack Treganowan, water department assistant, and Carol Little, assessor.

Shari reported that the piano player she has been in touch will be coming in October to present an informal concert.

**SUPERVISOR'S REPORT –** a government group will come to assess the air base and to plan clean up. Camping on the beach – the county does not allow camping on any of their beaches. At a future meeting, the board will consider the needed policy to regulate this. Betterly Painting – would give a quote for next year, but busy this year.

**CLERK -** Motion by Long, seconded by Treganowan, that the travel line item in the Water Fund be increased from \$250. to \$260. Motion passed unanimously.

**FLOOR COMMENTS –** Tom Hall - The gravesite of black man buried long ago was located. The family will place markers. Walkways will be marked this summer.

Mary Hauk –Jim responded to her question about the status of recycling that we support Eagle Harbor's cardboard recycling project.

County Zoning meeting scheduled for 6 p.m. July 21, 2015

Confirm date for next meeting – Monday, August 17, 2015

Meeting adjourned at 7:40 p.m.

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Carol Jones, Clerk  
Houghton Township

-CERTIFICATION-

I, the undersigned, Carol Jones, the duly qualified and elected Clerk for the Township of Houghton, Keweenaw County, Michigan, DO CERTIFY that the foregoing is a true and complete copy of the certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 20<sup>th</sup> of July 2015.

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Carol Jones, Clerk  
Houghton Township