

HOUGHTON TOWNSHIP SPECIAL MEETING
THURSDAY, FEBRUARY 28, 2013
1:30 P.M.

PURPOSE: discussion of summer tax collection

Meeting called to order at 1:30 p.m. by supervisor Jim Vivian

Board members present: Jim Vivian, Shari Chase, Mary Long, Jack Treganowan and Carol Jones

Shari presented information to the board regarding the school summer tax collection:

- To collect school taxes for Calumet-Laurium-Keweenaw and Copper Country Intermediate School Districts, we must have in the minutes our intention to provide tax collection.
- Allouez Township charges the schools \$4.25 per parcel for this service. Other townships also charge various amounts.

Jim Vivian suggested that we charge \$5.00 per parcel the first year, and review the amount at the end of each year.

Motion by Jack Treganowan, seconded by Mary Long, that the board enter into a contract with the CLK and CCISD school district to collect summer taxes for a fee of \$5.00 per parcel, and the contract to be reviewed annually. Motion passed unanimously.

Motion by Jim Vivian, seconded by Jack Treganowan, to increase the treasurer's salary once the contract with the school is accepted. Motion passed unanimously.

Meeting adjourned at 1:50 p.m.

Respectfully submitted,

Carol Jones, Clerk
Houghton Township

HOUGHTON TOWNSHIP SPECIAL MEETING
THURSDAY, MARCH 14, 2013
10:00 A.M.

PURPOSE: interview with Carol Little for position of assessor

Meeting called to order at 10:20 a.m. by supervisor Jim Vivian

Board members present: Jim Vivian, Shari Chase, Mary Long and Carol Jones

Board member absent: Jack Treganowan

Shari gave each board member a copy of Carol Little's resume.

Carol gave each board member a proposal for assessing services which included proposed salary.

These documents were the basis of discussion.

Carol will provide a contract for the board to review at the regular April board meeting.

Meeting adjourned at 11:35 a.m.

Respectfully submitted,

Carol Jones
Houghton Township Clerk